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<sup>&</sup>lt;sup>1</sup> In accordance with the Federal Trade Commission (FTC) Children's Online Privacy Protection Rule ("COPPA").

details on FERPA, currently enrolled students should see their institution's specific policies.

### Questions

If you have questions about this Notice or you believe that your personal information has been released without your consent or if you wish to correct information held by USG, please contact us at <a href="mailto:dataprivacy@usg.edu">dataprivacy@usg.edu</a>.

## **Privacy Notice**

Lawful Basis for Collecting and Processing Personal Data

education, research, and community development. In order for USG and its organizations and institutions to educate its students both in class and online, engage in world-class research, and provide community services, it is essential and necessary, that USG have lawful basis to collect, process, use, and maintain data of students, employees, applicants, research subjects, visitors and others involved in its educational, research, and community programs. The lawful basis include

4. The data subject has given consent to the processing of his or her personal data for one or more specific purposes.

There will be some instances where the collection and processing of personal data will be pursuant to other lawful bases.

Types of Personal Data and Special Categories of Sensitive Personal Data, where USG gets this data and why

USG receives personal data and special categories of sensitive personal data from multiple sources. Most often, this data comes directly from the data subject or under the direction of the data subject who has provided it to a third party (for example, application for

# Security of Personal Data

All personal data and special categories of sensitive personal data collected or processed by USG must comply with USG Cybersecurity Plan, as authorized by the Board of Regents Policy Manual Section 10.4 Cybersecurity: <a href="https://www.usg.edu/policies">https://www.usg.edu/policies</a>. Anyone suspecting that his or her sensitive personal data has been exposed to unauthorized access, report your suspicion to <a href="helpdesk@usg.edu">helpdesk@usg.edu</a>. Otherwise, questions concerning more general data privacy can be sent to <a href="https://dataprivacy@usg.edu">dataprivacy@usg.edu</a>.

USG will not share your information with third parties except as necessary to meet one of USG's lawful purposes.

### Georgia Open Records Act

As an entity of the government of the State of Georgia, USG and its organizations and

for those records that are exempt from disclosure under the ORA, the ORA provides that all citizens are entitled to view the records of state agencies on request and to make